

CLARIFICATION, POST 9-11 GI BILL TRANSFERABILITY OF EDUCATIONAL BENEFITS, ADMINISTRATION AND MANAGEMENT, ROLES AND RESPONSIBILITIES

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SUBJ/CLARIFICATION, POST 9-11 GI BILL TRANSFERABILITY OF EDUCATIONAL BENEFITS, ADMINISTRATION AND MANAGEMENT, ROLES AND RESPONSIBILITIES//

REF/A/MSGID:MSG/MP/YMD:20090715// AMPN/REF A IS MARADMIN 0421-09, POST 9-11 GI BILL TRANSFERABILITY OF EDUCATIONAL BENEFITS, ADMINISTRATION AND MANAGEMENT, ROLES AND RESPONSIBILITIES.//

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GENTEXT/REMARKS/1. THE PURPOSE OF THIS MARADMIN IS TO CLARIFY SEVERAL OF THE PROCESSES OUTLINED IN MARADMIN 0421-09, POST 9-11 GI BILL TRANSFERABILITY OF EDUCATIONAL BENEFITS, ADMINISTRATION AND MANAGEMENT, ROLES AND RESPONSIBILITIES. THIS MARADMIN SPECIFICALLY ADDRESSES:

A. WHICH COMMANDS/INSTALLATION PERSONNEL ADMINISTRATIVE CENTERS (IPACS) ARE TO PERFORM THE IPAC TASKS DESCRIBED IN MARADMIN 0421-09,

B. WHO WITHIN A COMMAND APPROVES A MARINE'S STATEMENT OF UNDERSTANDING (SOU) FOR TRANSFERRING THEIR UNUSED EDUCATIONAL BENEFITS, AND

C. THE MINIMUM GRADE OR RANK FOR INDIVIDUALS, AT THE DESIGNATED COMMANDS/INSTALLATION PERSONNEL ADMINISTRATIVE CENTERS (IPACS), WHO ARE AUTHORIZED TO APPROVE THE TRANSFER OF EDUCATIONAL BENEFITS (TEB) IN THE TEB WEB SITE.

2. ACTIVE COMPONENT

A. PARAGRAPH 10.A(10) OF MARADMIN 0421-09 STATES THE SUPPORTING IPACS WILL ENTER THE APPROVAL OF THE MARINE'S APPLICATION AND THE SERVICE OBLIGATION END DATE INTO THE TEB WEB SITE. PARAGRAPH 10.H STATES THAT COMMANDS/IPACS ARE TO CONTACT CMC (MRRV) IMMEDIATELY IN ORDER TO ESTABLISH TEB SITE USER ACCOUNTS.

B. THERE ARE A LIMITED NUMBER OF TEB ACCOUNTS AVAILABLE TO THE MARINE CORPS; THEREFORE ONLY THE FOLLOWING ARE TO ESTABLISH TEB USER ACCOUNTS:

(1) ALL IPACS

(2) MAJOR SUBORDINATE COMMANDS (MSCS), WHO ARE NOT SUPPORTED BY AN IPAC,

(3) ALL RECRUITING DISTRICT HEADQUARTERS

(4) TECOM HEADQUARTERS, G1

(5) EDUCATION COMMAND, G1

(6) TRAINING COMMAND

(A) ASSAULT AMPHIBIAN SCHOOL BATTALION

(B) MATSG-21

(C) MARINE DETACHMENT, FORT LEONARD WOOD

(D) MARINE DETACHMENT, FORT SILL

(E) TRAINING COMMAND HEADQUARTERS

C. COMMANDS NOT SUPPORTED BY AN IPAC WILL SUBMIT A MARINE'S COMPLETED SOU TO THEIR MSC, DISTRICT HEADQUARTERS OR DESIGNATED TECOM COMMAND FOR PROCESSING. THE MSC, DISTRICT HEADQUARTERS OR DESIGNATED TECOM COMMAND WILL THEN ENTER THE APPROVAL OF THE MARINE'S APPLICATION AND THE SERVICE OBLIGATION END DATE INTO THE TEB WEB SITE. CONSIDER THESE EXAMPLES:

(1) RECRUITING STATIONS IN THE FIRST MARINE CORPS DISTRICT AREA WOULD SEND THEIR SOUS TO THE FIRST MARINE CORPS DISTRICT HEADQUARTERS FOR PROCESSING.

(2) MARINES ATTENDING FORMAL SCHOOLS WILL PROCESS THEIR SOUS THROUGH THE SCHOOL'S ADMINISTRATION SECTION. THE SCHOOL, DEPENDING ON WHICH TECOM COMMAND IT FALLS UNDER, WILL PROCESS THE SOU THROUGH ONE OF TECOM'S ADMINISTRATION CENTERS LISTED IN PARAGRAPH 2.B.(6) ABOVE, BASED ON GEOGRAPHIC PROXIMITY.

D. IPACS, MSCS, DISTRICT HEADQUARTERS AND DESIGNATED TECOM COMMANDS ARE TO CONTACT CMC (MRRV) IMMEDIATELY IN ORDER TO ESTABLISH TEB SITE USER ACCOUNTS. MRRV PHONE NUMBER: (703) 784-9550, DSN: 278-9550.

3. RESERVE COMPONENT

A. THERE ARE NO CHANGES TO THE ROLES AND RESPONSIBILITIES AS OUTLINED IN MARADMIN 0421-09.

B. RESERVE ENLISTED MARINES WHO MEET THE BASIC CRITERIA AND COMPONENT CRITERIA FOR TRANSFERABILITY, AS DESCRIBED IN MARADMIN 0421-09, BUT DO NOT HAVE THE REQUIRED CONTRACTUAL TIME FOR TRANSFERRING EDUCATIONAL BENEFITS MAY SUBMIT FOR EARLY REENLISTMENT. MARINES WILL STILL BE REQUIRED TO MEET ALL BASIC REENLISTMENT PREREQUISITES BEFORE SUBMITTING FOR REENLISTMENT/EXTENSION AS SET FORTH IN MCO P1040R.35. WHEN SUBMITTING RELMS FOR THE SOLE PURPOSE OF TEB QUALIFICATION AND THE CAREER PLANNER DETERMINES THAT THE MARINE WILL NOT BE ABLE TO REENLIST/EXTEND FOR THE 4 ADDITIONAL YEARS DUE TO SERVICE LIMITS FOR GRADE OR OTHER POLICY PROVISIONS, THE CAREER PLANNERS WILL ANNOTATE IN THE CP COMMENT BLOCK OF THE RELM, "SNM IS REQUESTING THE MAXIMUM AMOUNT OF TIME ALLOWED BY POLICY OR STATUTE."

4. POLICIES APPLICABLE TO BOTH ACTIVE AND RESERVE COMPONENTS.

A. STATEMENT OF UNDERSTANDING APPROVAL.

(1) PARAGRAPHS 10.A, 10.B AND 10.C OF MARADMIN 0421-09 REQUIRE THE MARINE'S COMMAND TO APPROVE A SOU ON THE MARINE; BUT THIS MARADMIN DOES NOT STATE SPECIFICALLY WHO, WITHIN THE COMMAND, IS TO APPROVE THE SOU.

(2) EFFECTIVE THE DATE OF THIS MARADMIN, THE MARINE'S COMMANDING OFFICER, OR DESIGNATED REPRESENTATIVE, WILL APPROVE THE SOU. DESIGNATED REPRESENTATIVE IS DEFINED AS A MARINE WHO HAS THE AUTHORITY TO SIGN "ACTING" OR HAS BEEN GIVEN "BY DIRECTION" AUTHORITY.

(3) MARINES MUST NOW USE THE SOU FOUND ON THE U.S. MARINE CORPS MANPOWER AND RESERVE AFFAIRS HOMEPAGE WHICH HAS BEEN UPDATED TO REFLECT THIS CHANGE. THE SOU IS ENTITLED "POST 9-11 GI BILL TRANSFER BENEFITS SOU" AND CAN BE FOUND UNDER THE "TOP REQUESTS" SECTION OF THE WEB SITE "HTTP:(SLASH SLASH) WWW.MANPOWER.USMC.MIL".

B. MINIMUM GRADE OR RANK REQUIREMENTS FOR MARINES WHO APPROVE THE TRANSFER OF EDUCATIONAL BENEFITS IN THE TEB.

(1) INDIVIDUALS AT THE DESIGNATED COMMANDS/INSTALLATION PERSONNEL ADMINISTRATIVE CENTERS (IPACS) WHO ARE AUTHORIZED TO APPROVE THE TRANSFER OF EDUCATIONAL BENEFITS IN THE TEB SHALL BE NO LESS THAN A GS-07 OR EQUIVALENT (WARRANT OFFICER).

(2) THESE INDIVIDUALS ENTER THE COMMAND'S APPROVAL AND DETERMINATION OF THE MARINE'S OBLIGATION END DATE (FOR HIS/HER TRANSFER REQUEST) INTO THE TEB.

C. THESE CHANGES ARE CONSISTENT WITH APPROVAL LEVELS FOR OTHER EXISTING SIGNIFICANT PERSONNEL OR PAY RELATED MATTERS AND WILL HELP ENSURE PROPER ADMINISTRATION AND MANAGEMENT OF THIS SIGNIFICANT BENEFIT.

5. RELEASE AUTHORIZED BY (SES) MR. M. F. APPLGATE, DIRECTOR, MANPOWER PLANS AND POLICY DIVISION.//