



Steps to Take When A Retired Marine Dies

- Contact funeral home and make burial and funeral arrangements
 - Call to start claim process for applicable benefits (e.g., SBP, VA, etc.).
 - Obtain multiple certified death certificates (6-12 copies)
 - Gather important documents for claims processing (e.g., birth certificate, will, etc.)
 - Determine immediate and short-term financial needs and income sources
 - Arrange for help with legal affairs of the deceased
 - Notify joint account agencies (e.g., credit cards, banks, auto registration home/auto insurance, brokers, etc.)
 - Review survivor's own legal documents for possible revision or amendment (e.g., will, POA, medical direction, etc.)
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- REPORT the death to DFAS at 1-800-321-1080 or (216) 522-5955 (press option "3")** to stop retirement pay to avoid indebtedness. If the retired Marine was receiving pay from another source due to a disability from the Veterans Administration or civil service retirement from the Office of Personnel Management, contact that agency to return the payment. If you fail to do this, you will have to repay it later. **Note:** When you notify DFAS of the Marine's death, DFAS will forward the death listing to Headquarters, U.S. Marine Corps (MMSR-6) for inclusion in an upcoming issue of the *Semper Fidelis*.
 - REPORT Survivor Benefit Plan election.** Designated annuitants will receive notification from DFAS if the deceased retired Marine elected SBP. If you are uncertain of whether an election was made, call DFAS at 1-800-321-1080.
 - UPDATE your military identification card.** As the survivor of a deceased Marine, your ID card must be updated to reflect the change in your status due to the Marine's death. You may access your nearest ID site at www.dmdc.osd.mil/rsl or call HQMC (MMSR-6) at 1-800-336-4649 or (703) 784-9310 to obtain the three sites closest to you.
 - NOTIFY the Social Security Administration.** Call 1-800-SSA-1213 to apply for the \$255 death benefit, *if applicable*.
 - CONTACT the VA for burial benefits.** The VA does not provide burial benefits for annuitants; however, the annuitant may be eligible for burial in a military cemetery. You will need to provide a copy of the DD 214.

RECEIVING CIVIL SERVICE PAY?

U.S. Office of Personnel: 1-888-767-6738, (202) 606-0500

RECEIVING VA PAY?

Department of Veterans Affairs: 1-800-827-1000

HEADQUARTERS, U.S. MARINE CORPS



RETIRED ACTIVITIES SECTION (MMSR-6)
3280 Russell Road, Quantico, Va. 22134-5103
1-800-336-4649 or (703) 784-9310 (press option "6")
Fax: 703-784-9834

ADDITIONAL AGENCIES THAT PROVIDE AID/ASSISTANCE TO SURVIVING SPOUSES:

- ❑ Arlington National Cemetery: (703) 607-8000
- ❑ Gold Star Wives of America: 1-888-751-6350, www.goldstarwives.org
- ❑ Military Funeral Honors: 1-866-826-3628 or (703) 432-9524
- ❑ Navy-Marine Corps Relief Society: (703) 696-4904, www.nmcrrs.org
- ❑ National Military Families Association: 1-800-260-0218, www.nmfa.org
- ❑ Society of Military Widows: 1-800-842-3451, www.militarywidows.org
- ❑ Tragedy Assistance Program for Survivors: 1-800-959-8277, www.taps.org

