

COMMON MISTAKES IN VALOR AWARD RECOMMENDATIONS

THE FOLLOWING COMMON MISTAKES CAN CAUSE SIGNIFICANT DELAYS IN THE AWARDS PROCESS. ORIGINATORS AND ENDORSING COMMANDERS MUST ENSURE THAT THEY CAREFULLY REVIEW AWARD RECOMMENDATIONS FOR THESE COMMON MISTAKES BEFORE THEY FORWARD VALOR AWARD RECOMMENDATIONS TO THE NEXT COMMANDER IN THE ENDORSING CHAIN. DOING SO WILL HELP ENSURE THAT ANY ERRORS OR OMISSIONS ARE IDENTIFIED AT THE LOWEST LEVEL IN THE ENDORSING CHAIN POSSIBLE. THIS PROVIDES THE BEST CHANCE FOR TAKING TIMELY CORRECTIVE ACTION THAT WILL ENABLE THE RECOMMENDATION TO MOVE THROUGH THE ENDORSING CHAIN TO THE APPROVAL AUTHORITY AS QUICKLY AS POSSIBLE.

1. FAILING TO SUPPORT ALL ACTS OF HEROISM IN THE SUMMARY OF ACTION AND CITATION WITH A MINIMUM OF TWO EYEWITNESS STATEMENTS.
2. FAILING TO HAVE EYEWITNESS STATEMENTS SIGNED AND NOTARIZED.
3. FAILING TO PROVIDE SUFFICIENT DETAIL OF HEROIC ACTIONS NECESSARY FOR REVIEWERS TO DETERMINE APPROPRIATE LEVEL OF AWARD.
4. FAILING TO LIST OTHER MARINES/SAILORS RECOMMENDED FOR AWARDS FOR SAME ACTION IN BLOCK 21 AND SUBMITTING THEIR RECOMMENDATIONS CONCURRENTLY.
5. FAILING TO ENSURE DATES OF ACTION ALL MATCH BETWEEN BLOCK 12 ON NAVMC 11533, THE SUMMARY OF ACTION, AND THE CITATION.